

Food and Drink Policy

POLICY STATEMENT

Food is not allowed in the public areas of Roberts-LaForge Library or the Instructional Resources Center (IRC). Beverages in appropriate containers are allowed inside the building; however, drinks may not be consumed near library computers or equipment.

DEFINITIONS

Patron: Any individual that enters Roberts-LaForge Library or the IRC.

Appropriate Drink Containers: Containers with a lid or cap designed to minimize spillage. Travel mugs with lids, sports bottles and water bottles with screw-on or pop-up tops are preferred examples.

Inappropriate Drink Containers: Open containers without a lid or cap. Glassware, mugs, tumblers, and cups without lids (paper, plastic, styrofoam etc.) are not allowed in the building.

PROCEDURES AND RESPONSIBILITIES

In an effort to make Roberts-LaForge Library and the IRC a comfortable place for study and research, while maximizing the substantial value of its collections, equipment, and furnishings, the library has a food and drink policy. These guidelines have been established to maintain a clean environment that is conducive to learning. Food is not allowed because it attracts rodents and insects, and it has the potential to cause damage to books, computers, and library furnishings. Removing carpet stains and repairing/replacing damaged material is expensive. Please help us preserve our facility and resources by adhering to the following guidelines:

Drink Guidelines:

- (1) Drinks cannot be consumed in the Computer Lab, near library computers and equipment, or at the index tables in the Reference Department.
- (2) Drinks without lids or caps are not allowed inside the building. Patrons with inappropriate drink containers will be asked to: (a) finish drinking the beverage outside of the library and discard the container or place the empty container inside of their personal bag or purse; or (b) give the drink to a library staff member for disposal.
- (3) Patrons are expected to clean up after themselves. Paper towels are available in all restrooms and if necessary, cleaning supplies are available at all public service desks.
- (4) If a major spill occurs, please notify the nearest library staff member.

Food Guidelines:

- (1) Patrons are not allowed to eat or bring food in the library.
- (2) Patrons that have food will be asked to leave the building or give the food to a library staff member for disposal.

Overall Guidelines:

- (1) Library staff reserve the rights to ask any patron to remove his/her food and drink from the library if they believe it constitutes a violation of this policy.
- (2) Unattended food and drinks may be collected and discarded by library staff.
- (3) Patrons are responsible for cleaning up after themselves. Library staff will assist as needed.
- (4) If a patron neglects to clean up a spill or mess, he/she may be held financially responsible for damages done to computers, equipment, furnishings, walls, and flooring. Cleaning, repair, or replacement fees may be billed to negligent patrons.
- (5) Failure to comply with this policy may result in suspension or termination of library services and privileges.

RELATED DOCUMENTS

- DSU Policy on “Alcohol and Drug Abuse”
- DSU Policy on “Drug Free Environment”
- DSU Policy on “Appropriate Use of Computing and Network Resources”

DATE(S)

Policy Effective Date: May 29, 2012